

**TOWN OF BERWICK
AGENDA
COUNCIL MEETING
February 10, 2004**

CALL TO ORDER: 7:00 P.M.

PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

MINUTES OF PREVIOUS MEETING:

TREASURER'S REPORT:

POLICE REPORT:

FIRE REPORT:

PUBLIC WORKS REPORT:

COMMITTEE REPORTS:

CONSULTING ENGINEERS REPORT:

1. **Patterson Cypress Sawmill Festival Queens - Miss Queen Kristen Hebert and Teen Queen Jolie Thibodeaux**
2. **Recreation Board Appointment - Duval Arthur**
3. **Introduce Ordinance to Increase Water Deposit**
4. **Introduce Ordinance to Increase Gas Deposit**
5. **Resolution - St. Mary Parish Hazard Mitigation Plan - Lucien Cutrera and Gus Wesson**
6. **Intergovernmental Agreement - Provision of Water & Sewer - Hwy. 90**
7. **Payment Request #3 - PD Addition - \$ 14,355.00 & Change Order**

PROCEEDINGS OF THE MAYOR AND COUNCIL
OF THE TOWN OF BERWICK, STATE OF LOUISIANA
TAKEN AT A REGULAR MEETING HELD ON TUESDAY

February 10, 2004

The Mayor and Council of the Town of Berwick, State of Louisiana, met in regular session at their regular meeting place, the Town Hall, Berwick, Louisiana, Tuesday, February 10, 2004 at seven (7:00) o'clock p.m.

There were present: Mayor Emmett Hardaway, and Councilmen, Louis Ratcliff, Bill Johnson, Ray Rasberry, Ms. Cantrell and Edgar Thomas, Jr.

Absent: None

Also present were representatives of the Daily Review, KQKI and Channel 39.

Mayor Hardaway led the prayer.

Louis Ratcliff led the Pledge of Allegiance.

The Mayor and Council of the Town of Berwick, State of Louisiana were duly convened as the governing authority of said Town, by Honorable Emmett Hardaway, Mayor, who then stated that, the Mayor and Council were ready for the transaction of business.

The minutes of the previous meeting, having been reviewed, were approved on motion by Mr. Rasberry and seconded by Mr. Johnson.

The Treasurer's report, having been reviewed, was approved without reading upon motion by Ms. Cantrell and seconded by Mr. Johnson.

Assistant Chief James Richard presented the police report, a copy of which was included in each of the Councilmen's packets, for the month of January 2004. There was an increase in arrests and a decrease in accidents according to January 2003 records.

Fire Chief Garrett Guillot stated there were three calls in January 2004, a dumpster fire, a structure fire and a smoke smell (door bell, electrical). Chief Guillot wished to publicly acknowledge Officer Duhon and Officer Henry for going above and beyond the call of duty in investigating the Thrift Store fire. The findings were discarded smoking material, probably from a drop off.

The Public Works report was the next item on the agenda. A copy of this report was included in the packet each Councilman received prior to the meeting. At the request of the Mayor, Allen Benoit informed the Council that he had received bids on three bridges (a fourth to be purchased in the next budget year) for the old part of the walking trail. The low bid came in at \$5,800.00 per bridge kit, with the town crews assembling and installing the bridges. Upon the Mayor's recommendation the Council approved the purchase of the kits with a motion by Ms. Cantrell and a second by Mr. Rasberry. Mr. Benoit stated that GSE Associates would be donating the brass quarter mile markers for the entire walking trail. Mr. Ratcliff questioned Mr. Benoit on the status of the work to be done on the waterfront. Mr. Benoit said that materials had been received and as soon as the weather permits we would begin the rehabilitation of the wharves. The Mayor reported that fencing is going up at the cemetery on St. Clair Alley to give privacy to those visiting at the cemetery.

Gary Beadle presented the committee report for the Planning & Zoning Board. The Planning & Zoning Board recommends to the Mayor and Council that a conditional use permit, for a period of one hundred eighty days (180), be given to United Marine Contractors for the operation of a sandblasting & painting business located at 1536 River Road. This will actually be an extension of the first conditional use permit given to U.M.C. Upon motion by Mr. Ratcliff and second by Mr. Johnson, the permit was unanimously approved.

Item #1 on the agenda - Patterson Cypress Sawmill Festival Queens - Miss Queen Kristen Hebert and Teen Queen Jolie Thibodeaux appeared before the Mayor and Council with an invitation to the tenth annual Queen's Luncheon on March 20, 2004 and a tee shirt presentation to the Mayor.

Item #5 on the agenda - Lucien Cutrera and Gus Wesson appeared before the Mayor and Council asking that the Mayor and Council adopt a Draft Resolution to adopt the draft St. Mary Hazard Mitigation Plan and approve submittal to the Louisiana Office of Emergency Preparedness and to FEMA for review. The Draft Resolution was approved upon motion by Ms. Cantrell and second by Mr. Thomas.

Item #2 on the agenda - The Mayor recommended that the Council approve the appointment of Duval Arthur to the Recreation Board. Duval Arthur was appointed to the Recreation Board upon motion by Mr. Johnson and second by Mr. Rasberry.

Item #3 on the agenda - To introduce an ordinance, amending Section 18-35 of the Code of Ordinances, Town of Berwick, Berwick, Louisiana, so as to provide for a deposit of \$100.00 for 3/4" to 1" meter, \$260.00 for a 1 1/2" meter, and \$375.00 for any meter 2" or larger by a customer of the municipal water system prior to receiving water service, all other provisions to remain the same. The Ordinance was introduced upon motion by Mr. Ratcliff and second by Mr. Johnson.

Item #4 on the agenda - To introduce an Ordinance of the Mayor and Councilmen of the Town of Berwick, Louisiana, providing that the Code of Ordinances for the Town of Berwick, Louisiana, be amended by revising Sec. 18-16, deposit for gas meter prescribed, to increase the amounts thereof to \$150.00. Upon motion by Mr. Rasberry, second by Mr. Thomas and unanimous approval the Ordinance was introduced.

Gulf South Engineers' monthly report was included in the packet, which each Councilman received prior to the meeting. There were four items as follows: (1) South LA 182 Pathway Extension - This project is now complete. GSE Associates, Inc. and the town will install brass 1/4 mile markers along the pathway system. (2) Downtown Redevelopment Master Plan - A presentation was made to the Atchafalaya Basin Program. The next meeting of the program will be February 19, 2004 in Morgan City. (3) An application for payment and a change order are on tonight's agenda. This will be submitted to Facility Planning for reimbursement. (4) State Capital Outlay - 2004 - Four applications were submitted for the November 1, 2003 deadline. The projects are: Pattie Drive extension, Renwick Blvd. Extension, Riverfront Dock (Downtown Plan) and Public Works Storage Building.

Mayor Hardaway asked that Carl Jakobs take Item #6 and Item #7 on the agenda. Item #6 - Intergovernmental Agreement (w/Wards 5 & 8 Joint Regional Sewerage Commission, Water and Sewerage Commission #2, The Town of Berwick, St. Mary Parish, and Star Enterprise) to provide water and sewer on Hwy.90 on the west end of the corporate limits of Berwick to property owned by Star Enterprise. Carl Jakobs informed the Mayor and Council that everyone that has met so far is in favor of the Intergovernmental Agreement subject to all parties involved being in agreement. Mr. Ratcliff moved to adopt and approve the Intergovernmental Agreement subject to all parties doing the same, Mr. Thomas seconded and all were in favor. Item #7 - Payment Request #3 - PD Addition - \$14,355.00. Upon motion by Mr. Rasberry, second by Ms. Cantrell, the payment was approved. A Change Order increasing the total contract price by \$5,393.20 was approved upon motion by Ms. Cantrell and second by Mr. Ratcliff.

There being no further business to come before the Council, upon motion duly made and seconded the meeting adjourned.

Emmett Hardaway, Mayor

ATTEST:

Cathy T. Guidry, Town Clerk