



Town of Berwick

NOTICE OF PUBLIC MEETING

June 12, 2007

AGENDA:

Call to Order: 7:00 P.M.
Prayer
Pledge of Allegiance
Roll Call: Edgar Thomas, Damon Robison, Duval Arthur, Penny Crappell, Troy Lombardo
Minutes from last meeting: May 8, 2007
Treasurer's Report
Police Report
Fire Report
Public Works Report
Committee Reports
Consulting Engineers Report

NEW BUSINESS:

1. Debra Fontenot – add additional Police Patrol unit
2. Name Official Journal – The Daily Review
3. Introduce Ordinance No. 565 – Set Forth Milage Rates for 2007
4. Introduce Ordinance No. 566 – Drainage Fee for 2007
5. Adopt Louisiana Compliance Questionnaire
6. Declare 2001 Ford Crown Victoria (S/N-2FAP71W41X137694) as surplus property
7. Discuss Renwick Phase III engineering
8. Establish Wireless Internet Committee
9. Resolutions from Planning & Zoning Board
10. Introduce Ordinance No. 567 – Lease Parcels 13, 14, 15, 16 to R & R Engine Services
11. Resolution of Respect – Murval Guidroz

Adjournment

Newell W. Slaughter, Town Clerk
Town of Berwick
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**PROCEEDINGS OF THE MAYOR AND COUNCIL
OF THE TOWN OF BERWICK, STATE OF LOUISIANA
TAKEN AT A REGULAR MEETING HELD ON TUESDAY**

June 12, 2007

The Mayor and Council of the Town of Berwick, State of Louisiana, met in regular session at their regular meeting place, the Town Hall, Berwick, Louisiana, Tuesday, June 12, 2007 at seven (7:00) o'clock p.m.

There were present: Council members, Edgar Thomas, Damon Robison, Duval Arthur, Penny Crappell and Troy Lombardo.

Absent: None

Also present were representatives of the KQKI, Daily Review, and Channel 39.

Mayor Louis Ratcliff led the prayer.

Duval Arthur led the Pledge of Allegiance.

The Mayor and Council of the Town of Berwick, State of Louisiana were duly convened as the governing authority of said Town, by Honorable Louis Ratcliff, Mayor, who then stated that the Mayor and Council were ready for the transaction of business.

The minutes of the previous meeting, having been reviewed, were approved without reading upon motion by Duval Arthur and seconded by Troy Lombardo.

The Treasurer's report, having been reviewed, was approved without reading upon motion by Duval Arthur and seconded by Damon Robison.

Chief James Richard presented the police report, a copy of which was included in each of the Councilmen's packets, for the month of May 2007. Chief Richard stated that the report for May 2007 was very similar to May 2006. Chief Richard stated that his department had increased surveillance on River Road and that approximately the same amount of citations was issued in 2007 as in 2006. He summarized the citations that were issued in the month. Councilman Lombardo asked if any of the citations that were issued on River Road were issued to trucks. Chief Richard stated that they were not issued to trucks. He added that his officers had issued several tickets on Renwick Boulevard for failing to stop at stop signs. Councilman Thomas stated that he felt the town needed to place yield to pedestrian signs near the intersection of Renwick Boulevard and Highway 182. Mayor Ratcliff stated that he would ask Town Superintendent Allen Benoit to look into the matter. After no comments from the council or audience, the mayor moved on the next item on the agenda, Fire Department report.

Fire Chief Francis Fromenthal was not present but, Mayor Ratcliff stated that there was one false alarm and the department responded to a vehicle accident. After no further comments, the mayor moved to the next item on the agenda, the Public Works report.

A copy of the Public Works Report was included in the packet each Councilman received prior to the meeting. Town Superintendent Allen Benoit was not present. Mr. Benoit asked the mayor to remind the council that the annual safety meeting will be held on June 27 at the Civic Center and that everyone was invited to attend. Lunch will be provided. Mayor Ratcliff stated that overlaying of selected intersections would begin in two weeks. Also, the water line from Old Spanish Trail crossing under Highway 182 should be completed with the next month. After no comments, the Mayor moved on to the next item on the agenda, committee reports.

The first committee report was from Planning and Zoning director Gary Beadle. He stated that the committee met on Wednesday, June 6, 2007 and voted unanimously to give engineering and final approval to a subdivision by Star Enterprises. Mr. Beadle stated that Lisa Foreman was working on revising the Town's subdivision regulation and after completion of that, would be revising the Town's zoning regulations. Councilwoman Penny Crappell stated that the Anti-Litter committee did not have a report for May, but did say that the Centennial Committee will have a Mile of Memories walk on July 4 at 9:00 A.M. beginning at the Berwick Post Office and ending at the Civic Center with an Ice Cream Social. There will be historical facts about the Town of Berwick displayed along the walking trail. The

Committee will begin selling yard signs that read, Celebrate Berwick, established 1907. The cost will be \$5.00 and will be available at Town Hall. Next report was from the Economic Development Committee. Damon Robison stated that he did not have a report for the month. Duval Arthur did not have a Recreation Committee report for the month. Consulting Engineer Glen Miller did not have a report for May. After no further comments, the mayor moved on to the next item on the agenda, new business.

Item # 1 on the agenda – Debra Fontenot – Adding an additional patrol unit. Police Chief Richard stated that he had spoken to Ms. Fontenot and explained to her that he had added an additional patrol unit during the evening hours. After no further comments, the mayor moved on to the item on the agenda.

Item # 2 on the agenda – Name The Daily Review as Official Journal for the Town of Berwick. Upon motion by Duval Arthur and seconded by Penny Crappell, motion was approved unanimously.

Item # 3 on the agenda – Introduce Ordinance No. 565 – Set forth Mileage Rates for 2007. Upon motion by Damon Robison and seconded by Troy Lombardo, ordinance was introduced unanimously.

Item # 4 on the agenda – Introduce Ordinance No. 566 – Set forth Drainage Fee for 2007. Upon motion by Edgar Thomas and seconded by Penny Crappell, the ordinance was introduced unanimously.

Item # 5 on the agenda – Adopt Louisiana Compliance Questionnaire. Upon motion by Damon Robison and seconded by Duval Arthur, the Compliance Questionnaire was adopted unanimously.

Item # 6 on the agenda – Declare 2001 Ford Crown Victoria as surplus property. Upon motion by Duval Arthur and seconded by Troy Lombardo, the motion was approved unanimously.

Item # 7 on the agenda – Discuss Renwick Phase III engineering. Councilman Robison furnished the Mayor and Council a worksheet showing how the cash balance of Berwick Development District would be affected by the construction payments for Phase III, if no additional lots were sold. There would be a short fall of approximately \$250,000. Mayor Ratcliff recommended that the town approve the engineering phase and then look at the project when a true cost estimate will be know. Town Engineer, Glen Miller said that he should have a report approximately 120 days. At that point, Mayor Ratcliff recommended that the report be turned over to the Finance Committee for a recommendation to the Mayor and Council. Upon motion by Damon Robison and seconded by Penny Crappell, the engineering phase was approved unanimously.

Item # 8 on the agenda – Establish Wireless Internet Committee. Mayor named Duval Arthur, Newell Slaughter, Allen McElroy and Edgar Thomas to the committee.

Item #9 on the agenda – Resolutions from Planning and Zoning Board. Planning and Zoning director, Gary Beadle, had two resolutions concerning the subdivision of property by Star Enterprises. First resolution was for engineering approval to subdivide the property. Upon motion by Duval Arthur and seconded by Troy Lombardo, the resolution was approved unanimously. The seconded resolution was for final approval for the subdivision of property by Star Enterprises. Upon motion by Duval Arthur and seconded by Penny Crappell, the resolution was approved unanimously.

Item #10 on the agenda – Introduce Ordinance No. 567 – Lease Parcels 13, 14, 15, & 16 to R & R Engine Services. Upon motion by Duval Arthur and seconded by Edgar Thomas the ordinance was introduced unanimously.

Item # 11 on the agenda – Resolution of Respect for Murval Guidroz.

There being no further business to come before the Council, upon motion by Edgar Thomas and seconded by Damon Robison, the meeting adjourned.

Louis Ratcliff - Mayor

ATTEST:

Newell W. Slaughter - CAO/Town Clerk